



**International Chito-Ryu Karate Federation of Australia  
(Sunshine Coast Branch) Inc.**

**COMMITTEE MEETING MINUTES**

*Date and Time: Saturday, July 13<sup>th</sup>, 2024 at 9.00 am*

*Venue: Sunshine Coast Karate Dojo*

**Meeting Opened:** 9.13am

**Attendance:** Martin P, Annie G, Shane S, Debra F

**Apologies:** Brett M

**1. Welcome – read the ICKFA (SC) objectives**

The objectives of the association are:

- a) To support, develop, protect, and advance the practice of Chito-Ryu Karate-Do throughout the Sunshine Coast region of South-East Queensland.
- b) To maintain the high standards as set by the Sohonbu (ICKF International Headquarters).
- c) To promote inter-dojo, inter-regional and international competition and to support contestants for these competitions.
- d) To support the strengthening of the community of members that make up the ICKFA (SC), including their immediate families.
- e) To advise and assist members wishing to train at ICKF dojos outside of the region or wishing to attend ICKF clinics or training camps outside of the region.
- f) To communicate with and assist members of the ICKF outside of the region during visits to the Sunshine Coast.

**2. Review of previous meeting minutes (May 25<sup>th</sup>, 2024)**

*The minutes of the last meeting were presented.*

**Motion to accept the minutes. Moved by:**                      **Seconded by:**

**3. Reports**

<b>a. President Report</b>	<i>Absent</i>	<i>(Brett McRae)</i>
<b>b. Treasurer Report</b>	<i>Page 3</i>	<i>(Annie Gagnier)</i>
<b>c. Instructor Report</b>	<i>Page 3</i>	<i>(Martin Phillips)</i>

**4. Business arising from previous meeting:**

- a. None

**5. Correspondence:**

- a. None

**6. General Business/New Business:**

- a. Camp feedback -  
Format worked well.  
Ideas for increasing participation:
  - \* Advertising: Concerns from students about whether they will be able to keep up with a full weekend of training, students can set the pace.
  - \* Introduce a 1-day option, to help encourage new participants to try the camps and hopefully attend full weekend next time.
  - \* Supervision of children. Early registration of dojo seniors (adults) to be responsible for a room of children. This takes away the need for parents to come.

Annie - "the food was a bit better"

- b. Tournament Feedback-

- Low on volunteers - table officials low, due to more people moving into referee roles
- Possible way to increase participation is to build junior squad class and invite parents to practice table official skills during match practice days.
- Marshalling - Ian did well for the first time.
- Canteen - we think it went well.
- Promo for October tournament. Prepare handouts for all competitors at the August GC tournament.

- c. Towards 2026 Soke Cup –

- Need to prepare table officials for at least 2 tables for the Soke Cup.
- Between now and then we will probably have 5 SC tournaments. (1 x more 2024, 2 x 2025, 2x 2026).

*Next meeting, 31<sup>st</sup> August 9.00 am*

**Meeting Closed:** 9:56 am

**Signed by president:** \_\_\_\_\_

### **President's Report**

Absent.

### **Treasurer's Report**

Has been a busy work week leading up to meeting. And reconciliation is out by \$41. Just need a little more time to work through everything required.

Since last meeting: Membership fees x 2 months.  
New contents insurance significant increase.  
First payment is large, then lesser amount each month.  
2 x late registrations for camp.

Invoice for camp just received by MP, forwarded to Annie.  
They only invoiced us for actual numbers (41), not expected minimum of 51.  
To be paid.  
Hall hire invoice received this week and paid today. Price is increasing.  
Question about tournament in order to finalise numbers from July tournament.  
- 100 club, was the winnings based on the number of squares or the number of sales from the square app.  
Once reconciliation is complete, can update budget.  
Approx profit from tournament \$800.

### **Instructor's Report**

Nothing to report.